



RECORD OF MONEY FROM GROUPS	
Group name:	
Number attending: (excluding GL)	
Day and date of meeting or period covered:	
Name of FMH room or other venue used:	
Reason for other receipts:	
Total cash enclosed:	
Number of cheques:	
Total value of cheques:	

- Room hire fee in u3a rooms is £2 per person per session (excluding GL). Termly payments are welcomed.
- If you are using non-u3a rooms in FMH or facilities at other venues the room hire fee charged should aim to cover the hire costs. If they do not then please discuss payments with the Treasurer.

Please put this slip and the fees in a sealed envelope (these are available in the office) and into the slot at the top of the safe on the right in the back room.

Thank you



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